

Shurdington Parish Council

Minutes of the meeting held on Monday 12th February 2024 at 7pm in the Century Room at Community Centre, Shurdington.

IN ATTENDANCE

- Cllr Derwen Hinds (Chair)
- Cllr Chloe Gunn (Vice Chair)
- Cllr Clare Stewart
- Cllr Jan Warne
- Cllr Sandra Sowerbutts
- Cllr Graham Allen
- Cllr Phil Hunt
- GCC Cllr Vines
- TBC Cllr Porter
- John Kay, Parish Clerk

017/24 APOLOGIES

Cllr R Allen (business) and S Sowerbutts (personal) provided their apologies.

018/24 DECLARATIONS OF INTEREST

There were no declarations of interest.

019/24 REGARDING COUNCILLOR VACANCY

There were no expressions of interest to join the Council.

020/24 PUBLIC QUESTIONS

There were no members of the public in attendance.

021/24 MINUTES

The Minutes of the Meeting of Council held on the 9th January 2024 were confirmed as a true record and were signed by the Chair.

022/24 MATTERS ARISING & OUTSTANDING ACTIONS

The matters arising and actions were reviewed. The Clerk was requested to book a room for the meeting regarding Neighbourhood Development Plans with GRCC on 7th March. **Action: Clerk**

023/24 REPORTS FROM PARISH, BOROUGH AND COUNTY CLLRS

Cllr Vines reported that the Build Back Better grant application had been pre-approved. The Clerk to confirm all queries had been resolved. **Action: Clerk**

Cllr Vines reported that GCC were likely to increase the precept by 4.99% at the upcoming meeting.

Cllr Porter reported that Tewkesbury Borough Council will raise the precept by £5 per annum (Band D property), subject to confirmation of central government funding. Cllr Porter again expressed his support for a Neighbourhood Development

Plan for Shurdington and highlighted the current consultation of the Strategic Local Plan.

Cllr Warne reported the excellent job Countrywide Grounds Maintenance carried out at Yarnolds by cutting the scrub etc. A letter was required to be sent to neighbouring property (25 Bishops Road) as brambles are encroaching. **Action: Clerk**

Cllr Stewart reported that litter remained a problem in the village and Blenheim Orchard residents were being obstructed by several taxis parking. This was already a busy area with people parking close by to access the church and playing fields. Cllr Hinds agreed to supply details of the vehicles, with a letter to be written to Tewkesbury Borough Council. **Action: Cllr Hinds/Clerk**

Cllr G Allen reported flooding and drainage issues on Farm Lane, this has been passed to GCC Highways by the Clerk.

Cllr Hinds attend an event for the draft Strategic Local Plan consultation and updated Council on potential locations which developers may request be considered for development in and around the village.

Cllr Hinds will continue to represent the parish council on the Tewkesbury Garden Town Parish Liaison group which may be helpful for future planning matters

Cllr Hinds and will share the draft Advocacy scheme manual (Police Crime Commissioner) and is hopeful a survey of parish council's perception of the police may be happening soon. **Action: Cllr Hinds**

Cllr Hinds and Hunt attended a recent Friends of Leckhampton Hill & Charlton Kings Common (FOLK) group and Cllr Hunt has joined the group.

Cllr Hinds and Hunt also met with the Antisocial Behaviour Office to discuss issues relating to King George V playing area, the meeting was considered encouraging and help could possibly be obtained from the officer for other matters which have been unsuccessfully dealt with by the PROW officers.

A fence on the alleyway leading to the playing fields has been targeted by a graffiti vandal.

024/24 HIGHWAY & FOOTPATH MATTERS

The Council were dissatisfied with the responses from GCC Highways in relation to verges being damaged by vehicles at several locations in the village including Yarnolds and Bishops Road. The Clerk was requested to write to GCC and request what could be done to prevent this from occurring after they are reinstated in the spring. **Action: Clerk**

025/24 FINANCIAL MATTERS

i) The bank reconciliation up to 5th February 2024 was noted.

ii) The Council **APPROVED** the following payments:

HMRC (PAYE)	£ 173.37
John Kay (salary/expenses)	£ 693.47
Smart Alex Window Cleaning	£ 50.00
Countrywide Grounds Maint.	£ 168.00
Yearp Industries	£ 105.00

iii) **IT WAS RESOLVED** to appoint Countrywide Grounds Maintenance as our grass cutting contractor for 2024/25.

026/24 PLANNING MATTERS: APPLICATIONS

The Council noted the responses made by the Parish Council since the last meeting.

027/24 PLANNING MATTERS: DECISIONS

The Council noted the decisions made by Tewkesbury Borough Council since the last meeting.

028/24 ENFORCEMENT INVESTIGATION

The Council noted that there were two ongoing enforcement investigation at Oak Farm, Chargrove Lane and Lulworth, Main Road, Shurdington.

029/24 ALLOTMENTS

Cllr Hunt reported that a decision on allotments rents for 2024/25 had not yet been agreed by the Committee. The Clerk agreed to supply the costs associated with the allotment. **Action: Clerk**

The tenant of Plot No. 18 has informed Cllr Hunt that she no longer wants the plot.

Cllr Hunt will submit the invoice for the recent skip hire. The Clerk confirmed that individual allotment holders are not covered by the Council's insurance, the Councillors requested the Clerk investigate costs of joining the allotment society. **Action: Clerk.**

030/24 KING GEORGE V PLAYING FIELD

To receive an update

The Charity are meeting tomorrow (13th February) and the Council received an update on S106 funding and fund raising for the new playground. Quotations will be received soon for consideration.

031/24 ENVIRONMENTAL MATTERS

It was confirmed that the tree on Blenheim Orchard had been planted, there had been no permission or update from GCC Highways on further planting areas.

032/24 ANNUAL ASSEMBLY 2024

The annual assembly is being held on Monday 22nd April at 7pm and will be hosted at the Community Centre.

Cllr Hinds will formally invite the local Police Inspector, Cllr Hunt will invite the ASB Officer from Tewkesbury Borough Council and Cllr Warne will invite a member of the KGV5 Committee to attend and provide updates. **Actions: Cllrs Hunt, Hinds and Warne**

033/24 NEXT COUNCIL MEETING

The date for next Meeting of Council is scheduled at 7pm on Monday 4th March 2024 at the Community Centre, Bishops Road, Shurdington.

There being no further business, the Chair closed the meeting at 20:05.

Signed:

Dated:

Action List

Agenda Item Action to be Undertaken by Responsible Person.

209/23	Arrange Litter-picks (spring 24)	Cllr Sowerbutts
022/24	Book meeting room	Clerk
023/24	Check BBB Grant application	Clerk
023/24	Send letter to resident	Clerk
023/24	Submit taxi info to TBC	Cllr Hinds/Clerk
023/24	Share advocacy scheme info	Cllr Hinds
024/24	Write to GCC (Verges)	Clerk
025/24	Process payments	Clerk
025/24	Appoint grass contractor	Clerk
029/24	Allotments costs to Cllr Hunt	Clerk
029/24	Investigate Allotment Society costs	Clerk
032/24	Annual Assembly Invites	Cllrs Hunt, Hinds and Warne