

Shurdington Parish Council

Minutes of the meeting held on Monday 8th January 2024 at 7pm in the Century Room at Community Centre, Shurdington.

IN ATTENDANCE

- Cllr Derwen Hinds (Chair)
- Cllr Chloe Gunn (Vice Chair)
- Cllr Clare Stewart
- Cllr Jan Warne
- Cllr Sandra Sowerbutts
- Cllr Richard Allen
- Cllr Graham Allen
- Cllr Phil Hunt
- GCC Cllr Vines
- John Kay, Parish Clerk
- One member of the public

001/24 APOLOGIES

There were no apologies for absence.

002/24 DECLARATIONS OF INTEREST

There were no declarations of interest.

003/24 REGARDING COUNCILLOR VACANCY

There were no expressions of interest to join the Council.

004/24 PUBLIC QUESTIONS

There were no questions from the member of the public in attendance.

005/24 MINUTES

The Minutes of the Meeting of Council held on the 11th December 2023 were confirmed as a true record and were signed by the Chair.

006/24 MATTERS ARISING & OUTSTANDING ACTIONS

The matters arising and actions were reviewed. There were no updated actions.

007/24 REPORTS FROM PARISH, BOROUGH AND COUNTY CLLRS

Cllr Vines reported flooding issues were the current priority of the County Council, with the recent wet weather.

In Cllr Porter's absence the Clerk provided an update that he is in the process of talking to the environmental health department about getting a Public Space Protection Order (or similar enforcement mechanism) on the KGV field to deal with antisocial behaviour there. It was noted that a tree had recently been set on fire at this location.

There's a planning application in Leckhampton brought to Cllr Porter's attention by a Leckhampton Parish Councillor (reference 23/02022/PIP) for six dwellings. I will be writing a letter of objection on the basis that the submission is in the Special Area of Conservation and would result in an unacceptable impingement on the local green space. **Action: Clerk to send information to Cllrs.**

Cllr Stewart continues to receive concerns about the conditions of pavements in the village, including the Yarnolds. **Action: Cllrs to supply specific locations to the Clerk.**

Cllr Sowerbutts reported that she conducted litter picking at the weekend.

Cllr G Allen provide an update on the commencement of the building improvements at the Community Centre and the need for more volunteers to become involved. The AGM is being held on the 23rd January 2024. Cllr Allen is stepping down from the Community Centre in 2025.

Cllr Gunn commented that the recent improvement works on the PROW at Crippetts had been damaged by the flooding. This had also been noted by the Cotswold Warden.

The Clerk was asked to obtain a quote to clear the scrub at the post office from our grounds maintenance contractor. **Action: Clerk**

Cllr Hinds updated the Council on the Tewkesbury Garden Town Parish Liaison group and will continue to represent the parish council at future meetings.

008/24 HIGHWAY & FOOTPATH MATTERS

A recent meeting had been held with former PROW Manager, Alan Bentley now working with Greenway Services. A few footpaths in the area to receive improvement works including Greenway Lane and the path leading to Morrision's. Mr Bentley was concerned with the condition of Betty Roberts Lane and the trees following the site visit, and indicated works would be required in 2024.

Cllr G Allen reported a conversation with the Cotswold Warden relating to the path between Farm Lane and Greenway Lane. The way-markers are out of order and the path is not currently clear.

Cllr Hunt will represent the Council on the Friends of Leckhampton Hill & Charlton Kings Common group in relation to the management plan of Leckhampton Hill.

009/24 FINANCIAL MATTERS

i) The bank reconciliation up to 2nd January 2024 was noted.

ii) The Council **APPROVED** the following payments:

HMRC (PAYE)	£ 173.37
John Kay (salary/expenses)	£ 693.47

- iii) **IT WAS RESOLVED** to create a project budget of £30k for the financial year 2024/25 and to accept the draft budget.

IT WAS RESOLVED not to raise the precept and to maintain it at £27,610 due to the Council's level of reserves.

010/24 PLANNING MATTERS: APPLICATIONS

23/01119/FUL - Barnleaze , Main Road, Shurdington - Proposed garage and home office with associated hard standing.

The Parish Council had supported this application.

011/24 PLANNING MATTERS: DECISIONS

The Council noted the decisions made by Tewkesbury Borough Council since the last meeting.

012/24 ENFORCEMENT INVESTIGATION

The Council noted that there was one ongoing enforcement investigation at Oak Farm, Chargrove Lane, Up Hatherley.

013/24 ALLOTMENTS

It was noted the access lane was being impacted by the heavy rainfall and it wasn't suitable to provide a skip at this time however it was hoped a skip could be arranged after the forecasted spell of dry weather.

The 2024/25 rents are to be reviewed by the Allotment Committee prior to beginning of April 2024. **Action: Cllr Hunt**

014/24 KING GEORGE V PLAYING FIELD

To receive an update

Cllr Hinds reported that the complaint relating to the floodlighting was ongoing. Thos was being dealt with by the Charity Committee.

Cllr Warne provided an update on the preliminary plans and discussions for the provision of a new play area. The project procurement will be in accordance with our Standing Orders and Financial Regulations, following completion the Council will decide whether to retain the asset or donate it to the Charity.

Some small fund raising had taken place and quizzes etc were being planned and grants will be applied for once the status of planning permission is required. Cllr Warne is meeting with GPFA for further advice on the scheme.

015/24 ENVIRONMENTAL MATTERS

There were no matters to update.

016/24 NEXT COUNCIL MEETING

The date for next Meeting of Council is scheduled at 7pm on Monday 12th February 2024 at the Community Centre, Bishops Road, Shurdington.

There being no further business, the Chair closed the meeting at 20:00.

Signed:

Dated:

Action List

Agenda Item Action to be Undertaken by Responsible Person.

143/23	Provide proposal/quote	Cllr G Allen
189/23	Arrange meeting GRCC/BPC	Cllr Hinds/Clerk
209/23	Arrange Litter-picks (spring 24)	Cllr Sowerbutts
209/23	Feedback on councillor areas	All Councillors
219/23	Obtain quotes for grass cutting	Clerk
007/24	Supply Planning Information	Clerk
007/24	Footpath reports to Clerk	All Councillors
007/24	Obtain quote for scrub clearance	Clerk
009/24	Proceed with payments	Clerk
009/24	Revise 2024/25 budget	Clerk
009/24	Submit Precept Request	Clerk
013/24	Provide allotment rent info to Clerk	Cllr Hunt
013/24	Arrange skip (subject to weather)	Cllr Hunt