

Shurdington Parish Council

Minutes of the meeting held on Monday 11th December 2023 at 7pm in the Century Room at Community Centre, Shurdington.

IN ATTENDANCE

- | | |
|-----------------------------|--------------------------|
| ▪ Cllr Derwen Hinds (Chair) | ▪ Cllr Richard Allen |
| ▪ Cllr Clare Stewart | ▪ Cllr Graham Allen |
| ▪ Cllr Jan Warne | ▪ Cllr Phil Hunt |
| ▪ Cllr Sandra Sowerbutts | ▪ TBC Cllr Porter |
| ▪ GCC Cllr Vines | ▪ John Kay, Parish Clerk |

203/23 APOLOGIES

Apologies were received from the Vice Chair, Cllr Chloe Gunn (personal).

204/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

205/23 REGARDING COUNCILLOR VACANCY

There were no expressions of interest to join the Council, Cllr Hinds has had a discussion with a possible interested parishioner.

206/23 PUBLIC QUESTIONS

There were no members of the public in attendance, the Clerk highlighted a consultation from Shurdington C of E School to join the Diocese Gloucester Academies Trust (DGAT), a Multi-Academy Trust.

Councillors were encouraged to respond to the consultation prior to the deadline. Cllr Stewart agreed to check if the school would retain their Church of England status in they become an academy school. **Action: Cllr Stewart/All Cllrs**

207/23 MINUTES

The Minutes of the Meeting of Council held on the 13th November 2023 were confirmed as a true record and were signed by the Chair.

208/23 MATTERS ARISING & OUTSTANDING ACTIONS

The matters arising and actions were reviewed. The Clerk agreed to look for the deeds to the Playing Fields. **Action: Clerk** Cllr Porter agreed to enquire into S106 funds at recent planning applications. **Action Cllr Porter**

Cllr Vines reported that three applications from Shurdington groups, including the Parish Council had been submitted to the build back better fund. Gloucestershire County Council are considering an increase in Council Tax of 4.99% including a 2% increase for adult social care.

Cllr Porter provided an update on the drainage engineer recruitment and hoped a visit by the new appointee could take place early in the new year.

Cllr Porter attended a Police Crime Commissioner meeting where the problem with e-scooters was discussed. Operation Endurance 2 is a plan of how the police can deal with e-scooters with 33 having been seized in the county, difficulties to pursue individuals on e-scooters is a problem. It was also noted the Road Safety Partnership being restarted and Shurdington was considered by Cllr Porter to be top of list for an average speed camera.

Cllr Porter agreed to provide a copy of the Tewkesbury Borough Interim Housing Position Statement to the Clerk. **Action: Cllr Porter**

Cllr Hunt was concerned with fly-tipping in the new year as both the recycling centres at Wingmoor and Hempsted were being scheduled to be closed at the same time from mid-Jan to mid-March. It was noted that recycle items would be up for sale on re-opening. The Clerk agreed to check the details of closures with GCC
Action Clerk

Cllr Warne requested a waste bin be placed on the alleyway leading to the King George V Playing Field. Action: **Cllr Warne/Clerk**

Cllr Warne reported that GCC Highways had refused to cut back the vegetation near the shop/post office. The Clerk agreed to write to Bromford to request they cut it back. **Action: Clerk**

The Councillors discussed the issues with litter across the village, it was considered that the scouts and the school could potentially be invited to conduct litter picking in the spring. **Action: Cllr Sowerbutts**

Cllr G Allen reported that the Shurdington Community Centre were progressing with arrangements with the building improvements project. Some funding for warm Monday club has been received, although session so far haven't been well attended. More volunteers are required and the group have been advertising on Gloucestershire volunteer website.

Cllr G Allen requested feedback on his statistics for reviewing the Councillor areas.
Action: All Cllrs

Cllr Hinds attended a meeting of the Cheltenham Parish Councils collaboration event, with Shurdington Parish being one of three non-Cheltenham parishes invited to attend and the recent Friends of Leckhampton Hill & Charlton Kings Common – AGM. The Clerk was requested to write to the clerk to the FOLK organisation to express our interest in Leckhampton Hill and would like to participate in the management plan. **Action: Clerk**

Following being contacted by the Environmental Health team, the positioning of the floodlights on the King George V playing field is being addressed. A complaint had been received from a nearby property.

210/23 HIGHWAY & FOOTPATH MATTERS

There were no further matters to discuss.

211/23 FINANCIAL MATTERS

i) The bank reconciliation up to 5th December 2023 was noted.

ii) The Council **APPROVED** the following payments:

HMRC (PAYE)	£ 284.78
John Kay (salary/expenses)	£ 998.06
Smart Alex Windows	£ 25.00
Itelectric Ltd	£ 115.00
Shurdington Community Centre	£ 45.00
Complete Weed Control	£1,020.00

iii) To consider the salary request for the Parish Clerk

IT WAS RESOLVED to award the Parish Clerk an increment to SCP 24 from 1st April 2024.

iv) To consider the Internal Audit appointment for 2023/24

IT WAS RESOLVED to appoint Iain Selkirk as our internal auditor.

212/23 PLANNING MATTERS: APPLICATIONS

Councillors were requested to consider the mast application on the A46 and provide any comments to the Clerk prior to the deadline. **Action: All Councillors**

Regarding the Planning Consultation - 22/01375/FUL - South Park Chargrove Lane Up Hatherley Cheltenham for an agricultural access and construction of cattle handling pen: Shurdington Parish Council have maintained their objection to the amended application. Cllr Vines confirmed he had requested the application to be considered by the Development Control Committee. The Clerk agreed to provide the details to Cllr Porter. **Action: Clerk**

213/23 PLANNING MATTERS: DECISIONS

The Council noted the decisions made by Tewkesbury Borough Council since the last meeting.

214/23 ENFORCEMENT INVESTIGATION

The Council noted that there was one ongoing enforcement investigation at Oak Farm, Chargrove Lane, Up Hatherley.

215/23 ALLOTMENTS

There were no matters to discuss, it was noted the access lane was being impacted by the heavy rainfall and it wasn't suitable to provide a skip at this time.

Cllr Vines left the meeting.

216/23 KING GEORGE V PLAYING FIELD

To receive an update

Cllr Warne provided an update on the preliminary plans and discussions for the provision of a new play area. The Clerk advised that the planning status of such a project be confirmed as soon as possible and if the Council took ownership of the project procurement in accordance with our Standing Orders and Financial Regulations then the VAT could successfully be reclaimed.

217/23 ENVIRONMENTAL MATTERS

In the absence of Cllr Gunn there were no matters to report.

218/23 SPEEDWATCH/ROAD SAFETY

There was nothing further to report, but it was noted that Cllr Warne had receive a negative response for the Local Highway Manager in relation to our request for average speed camera(s) on the A46.

219/23 GRASS CUTTING CONTRACT 2024/25

IT WAS AGREED to seek quotations on the 2024/25 grass cutting based on the same locations as previous and 12 cuts between April and October. One cut each year to edge all the grass to prevent it encroaching onto adjacent footpaths etc.

An invoice to be sent to Badgeworth Parish Council for the grass cutting on Badgeworth Lane which has been part of a long-standing agreement between the two Councils. **Action: Clerk**

220/23 NEXT COUNCIL MEETING

The next meeting of Council is scheduled for 7pm on Monday 8th January 2024 at the Community Centre, Shurdington.

It was noted the Clerk will be on leave between 13th and 24th January 2024.

There being no further business, the Chair closed the meeting at 20:20.

Signed:

Dated:

Action List

Agenda Item Action to be Undertaken by Responsible Person.

143/23	Provide proposal/quote	Cllr G Allen
152/23	Arrange meeting to review Cllrs areas	Cllr G Allen
189/23	Arrange meeting GRCC/BPC	Cllr Hinds/Clerk
190/23	Investigate Village Green legislation	Cllr Hinds
198/23	Continue liaison (trees/planting)	Cllr Gunn
206/23	Check status of school (CofE)	Cllr Stewart
206/23	Respond to school consultation	All Cllrs
208/23	Locate deeds of Village Green Clerk	Clerk
208/23	Investigate S106 funding	Cllr Porter
209/23	Forward Interim Housing Report	Cllr Porter
209/23	Check recycling closure dates	Clerk
209/23	Request wastebin (KG5)	Cllr Warne/Clerk
209/23	Write to Bromford	Clerk
209/23	Arrange Litter-picks	Cllr Sowerbutts
209/23	Feedback on councillor areas	All Councillors
209/23	Contact FOLK	Clerk
211/23	Arrange payments	Clerk
211/23	Appoint Internal Auditor	Clerk
212/23	Respond to mast application	All Councillors
212/23	Forward details to Cllr Porter	Clerk
219/23	Obtain quotes for grass cutting	Clerk