

Shurdington Parish Council

Minutes of the meeting held on Monday 14th August 2023 at 7pm in the Century Room at Community Centre, Shurdington.

IN ATTENDANCE

- Cllr Derwen Hinds (Chair)
- Cllr Clare Stewart
- Cllr Jan Warne
- Cllr Phil Hunt
- Cllr Sandra Sowerbutts
- Cllr Richard Allen
- Cllr Graham Allen
- John Kay, Parish Clerk
- TBC Cllr Porter

Absent: Cllr Chloe Gunn

129/23 APOLOGIES

There were no apologies for absence.

130/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

131/22 REGARDING COUNCILLOR VACANCY

There were no expressions of interest to join the Council.

132/23 PUBLIC QUESTIONS

There were no members of the public in attendance.

133/23 MINUTES

The Minutes of the Meeting of Council held on the 10th July 2023 were confirmed as a true record and were signed by the Chair.

134/23 MATTERS ARISING

The Clerk advised Council that to date GRCC had not returned his request for contact regarding a Parish Plan.

The Chair confirmed there had been no contact or update from Tewkesbury Borough Council in relation to the appointment of a drainage engineer. Cllr Porter was asked to investigate this appointment and for the reason for different responses regarding the muck heap fires. **Action: Cllr Porter**

The vegetation on Church Lane had been cut back, but problems remain at Greenway Close and Wilson Road. The Clerk to contact GCC. **Action: Clerk**

It was noted a member of the public had also received no response from the PROW team and that the condition of Betty Roberts Lane remained poor.

135/23 REPORTS FROM PARISH, BOROUGH AND COUNTY CLLRS

Tewkesbury Borough Cllr Porter reported that a new local plan was being drafted to replace the current Joint Core Strategy, there will be consultations and it is anticipated it would be implemented by April 2026. Cllr Porter advises that all Town/Parish Council's consider a Neighbourhood Development Plan. Cllr Porter reported that staffing issues in the planning team are a concern with a national shortage of planning officers resulting in applications being approved by appeals due to excessive delays.

It was agreed to report damaged gate to police (online), obtain a crime number and place a notice for public assistance (plus associated crime number) on social media (facebook site). **Action: Clerk**

Cllr Warne reported broken glass at the Sports Centre, Cllr Hinds would raise this at the upcoming committee meeting. **Action: Cllr Hinds**

Cllr Porter was requested to invite the police liaison officer to a meeting regarding the police attendance in the village, parking problems, use of laughing gas canisters and recent thefts/burglaries. **Action: Cllr Porter**

The hedges at Crippetts Lane/Leckhampton Lane require to be cut. **Action: Clerk**

It was reported the gate at the farm on ASH 5 was locked on a recent visit by a Councillor. **Action: Clerk**

Cllr Stewart completing a questionnaire from Healthwatch in relation to care of the elderly and costings.

Cllr G Allen reported at the "Warm Monday" meetings had continued during the summer period and Council would be asked to consider funding more sessions over the winter period.

The Chair attended the recent AGM of the Gloucestershire Association of Parish/Town Councils and found the event very informative. The speaker was a planning expert who advised that Neighbourhood Development Plans were advised to protect against unsuitable development. GAPTC also offer support and advice to Councils on a range of subjects including membership to other organisations (e.g. Allotment Society) and other council projects (e.g. Ashchurch traffic survey).

It was reported that a young person using a motorised toy was causing some concern in the village and the risk of an accident with a pedestrian was high. **Action Cllr Hinds/Clerk**

136/23 HIGHWAY & FOOTPATH MATTERS

The new gate at the King George V to be repaired by the PROW Maintenance following recommendations made by the Cotswold Warden.

The recent cutting of vegetation on ASH 53 (Betty Roberts Lane) was very poor and no updates or responses are being provided by the PROW team on longstanding issues, the Clerk was requested to raise this with GCC Councillor for PROW.

Action: Clerk

137/23 FINANCIAL MATTERS

i) The bank reconciliation up to 7th August 2023 was noted.

ii) The Council **APPROVED** the following payments:

HMRC (PAYE)	£ 162.97
John Kay (salary/expenses)	£ 651.87
Smart Alex Windows	£ 25.00
Countywide Grounds Maint	£ 228.00
PKF Littlejohn	£ 378.00
GPFA	£ 50.00
Shurdington Community Centre	£ 45.00
Cllr Phil Hunt (expenses)	£ 306.00

138/23 PLANNING MATTERS: APPLICATIONS

23/00628/FUL: Ash Cottage , Main Road, Shurdington

Erection of a two storey rear extension and a single storey side extension

IT WAS AGREED to highlight to the planning department that the works have commenced prior to planning permission having been obtained.

139/23 PLANNING MATTERS: DECISIONS

The Council noted the decisions made by Tewkesbury Borough Council since the last meeting.

140/23 ENFORCEMENT INVESTIGATION

There was no further update on enforcement issues.

141/23 ALLOTMENTS

Cllr Hunt reported that all plots had now been let and the skip was quickly filled by allotment holders although some items had not necessarily originated from the allotment site.

Cllr Hunt will provide details of success by allotment holders at the recent Flower and Produce show to the Clerk. **Action: Cllr Hunt**

142/23 KING GEORGE V PLAYING FIELD

To receive an update

Meeting being held tomorrow evening including the appointment of a structural engineer. The Clerk asked to confirm membership to Gloucestershire Playing Fields Association. **Action: Clerk**

143/23 ENVIRONMENTAL MATTERS

Councillors thanked Cllr Gunn in her absence for successfully carrying out phase 2 of the village planting scheme. Cllr Gunn to be asked to update Council on any agreements for watering. **Action: Cllr Gunn**

Cllr G Allen provided an update on the electric vehicle charging points and will provide a proposal with quotes in advance of the next Council meeting. **Action: Cllr G Allen**

144/23 DEFIBRILLATOR

The date for the installation of the defibrillator on the Cheese Rollers public house has not yet been confirmed.

The Council requested that the Community Centre Committee consider installing a defibrillator at the Community Centre. **Action: Cllr G Allen**

145/23 SPEEDWATCH/ROAD SAFETY

The sub-group had met and agreed that the first priority to be the road safety of Main Road, Shurdington. The working group recommended that the parish council pursue the installation of average speed cameras on the main road (A46). The parish council agreed with this recommendation

The Clerk was requested to ask Ashchurch Parish Council for their Road Safety Survey/Report. **Action: Clerk**

146/23 NEXT COUNCIL MEETING

The next meeting of Council is scheduled for 7pm on Monday 11th September 2023 at the Community Centre, Shurdington.

There being no further business, the Chair closed the meeting at 20:10.

Signed:

Dated:

Action List

Agenda Item Action to be Undertaken Responsible Person.

100/23	Arrange meeting to review Cllrs areas	Cllr G Allen
118/23	Clear brambles etc	Cllr Hunt
134/23	Update on drainage team	Cllr Porter
134/23	Report vegetation to GCC	Clerk
135/23	Report damaged gate to police (online)	Clerk
135/23	Report broken glass (KG5)	Cllr Hinds
135/23	Contact Police Liaison Officer	Cllr Porter
135/23	Contact PROW/GCC	Clerk
135/23	Establish contact (motorised toy)	Cllr Hinds
137/23	Arrange payment(s)	Clerk
138/23	Submit planning response(s)	Clerk
141/23	Submit details to Clerk	Cllr Hunt
142/23	GPFA membership	Clerk
143/23	Update Cllrs on watering arrangement	Cllr Gunn
143/23	Provide proposal/quote	Cllr G Allen
144/23	Defibrillator at Community Centre	Cllr G Allen
145/23	Ashchurch PC survey	Clerk