

Shurdington Parish Council

Minutes of the meeting held on Monday 12th September 2023 at 7pm in the Century Room at Community Centre, Shurdington.

IN ATTENDANCE

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| ▪ Cllr Derwen Hinds (Chair) | ▪ Cllr Chloe Gunn (Vice Chair) |
| ▪ Cllr Clare Stewart | ▪ Cllr Richard Allen |
| ▪ Cllr Jan Warne | ▪ Cllr Graham Allen |
| ▪ Cllr Phil Hunt | ▪ John Kay, Parish Clerk |
| ▪ Cllr Sandra Sowerbutts | ▪ GCC Cllr Robert Vines |

147/23 APOLOGIES

There were no apologies for absence.

148/23 DECLARATIONS OF INTEREST

Cllr Stewart declared a pecuniary interest as a member of the Greenway Gifts organisation (Agenda Item 9.3, Minute 155/23 iii)

Cllr Gunn declared a pecuniary interest as the house owner of 6 Lawrence Close (Agenda Item 10.1, Minute 156/23)

149/23 REGARDING COUNCILLOR VACANCY

There were no expressions of interest to join the Council.

150/23 PUBLIC QUESTIONS

There were no members of the public in attendance.

151/23 MINUTES

The Minutes of the Meeting of Council held on the 14th August 2023 were confirmed as a true record and were signed by the Chair.

The Clerk explained that he had not noted an action on the minutes as it was the responsibility of the Community Centre volunteers to update the noticeboard in question.

152/23 MATTERS ARISING

The matters arising and actions were updated. It was noted that the Clerk had been unable to obtain a response from GRCC and he would contact GAPTC for support.

Action: Clerk

Cllr G Allen agreed to arrange a meeting for Councillors to discuss our councillor areas of responsibility. **Action Cllr G Allen**

153/23 REPORTS FROM PARISH, BOROUGH AND COUNTY CLLRS

Gloucestershire County Councillor reported that there may be some additional funding available to the Parish for new play equipment from the Build Back Better Scheme. The Clerk agreed to submit an application. **Action: Clerk**

Cllr Hunt reported weeds/grass in the gutter at Lambert Drive and Lambert Avenue, Shurdington. Cllr Sowerbutts agreed to contact local contractor to obtain a quote for weed spraying in the village. **Action: Cllr Sowerbutts**

It was noted that the iron work (manholes) on the A46 near Hillview Gardens are once again rattling and needing repair. **Action: Clerk**

The replacement dog bin for the lane leading to the allotments had now been received by Tewkesbury Borough Council and would be installed soon.

Parking on the pavement, along with overhanging vegetation was proving to be an issue in the village. Councillors were encouraged to report parking to the police and over hanging vegetation to the Clerk. **Action: All Councillors**

It was noted that on Betty Roberts Lane a blue pipe continues to flood, one of many issues reported to the PROW with no action taken.

Cllr Gunn reported that she had received comments about the play equipment being removed and the need for a track to be installed at the King George V playing field.

Cllr R Allen noted that traffic lights had again been in operation last week for the fourth time to repair a manhole on the A46.

Cllr Stewart noted that new fencing had been installed on the alleyways near Yarnolds/Lawn Crescent and Littlecroft/Bishops Road.

Sections of vegetation on the A46 were overgrown resulting in restricted width of the footpaths. **Action: All Councillors**

IT WAS AGREED to request waste bins to be installed at the School Lane/Church Lane and Blenheim Orchard/School Lane junctions. **Action: Clerk**

It was noted that the slow sign on the road near the shop had not been repainted. **Action Clerk**

Cllr G Allen provided an update on the Warm Monday group plans for the upcoming autumn/winter which would be subject to volunteers being available.

Cllr Hinds reported that he took part in a Radio Gloucestershire interview on the 23rd August to highlight Shurdington being named village of the week.

It was noted that former Parish Councillor Trevor Colbeck had been awarded the Medal of Honour for Cheltenham in recognition of his 45 years' service to Sue Ryder.

154/23 HIGHWAY & FOOTPATH MATTERS

Cllr Hinds reported that out Tewkesbury Borough Council had drafted a question to be raised at Gloucestershire County Council on the response to the parish and residents from the PROW team. **Action: Clerk**

155/23 FINANCIAL MATTERS

i) The bank reconciliation up to 5th September 2023 was noted.

ii) The Council **APPROVED** the following payments:

HMRC (PAYE)	£ 162.97
John Kay (salary/expenses)	£ 748.17
Smart Alex Windows	£ 25.00
GAPTC	£ 50.00

iii) To consider the grant request from Greenway Gifts

IT WAS RESOLVED to award £400 to Greenway Gifts for the costs towards supporting local families. Cllr Stewart abstained, Cllr R Allen voted against the motion.

iv) To note the comments from the External Auditor

The comments from the External Auditor were noted and the Clerk agreed to update the asset register.

156/23 PLANNING MATTERS: APPLICATIONS

The Council noted the submission made to Tewkesbury Borough Council since the last meeting.

157/23 PLANNING MATTERS: DECISIONS

The Council noted the decisions made by Tewkesbury Borough Council since the last meeting.

158/23 ENFORCEMENT INVESTIGATION

There was no further update on enforcement issues.

159/23 ALLOTMENTS

Cllr Hunt reported that the unauthorised encampment was ongoing, and a breach notice had been issued. The Clerk was awaiting advice from the GCC Legal team on

potential enforcement notice. The allotment tenants were advised to continue to report any antisocial behaviour to the police.

160/23 KING GEORGE V PLAYING FIELD

To receive an update

The structural survey of the clubhouse was provisionally scheduled for Friday 15th September but the scheduled meeting for 12th September was likely to be postponed.

IT WAS RESOLVED to appoint Cllr Jan Warne as a Parish Council appointed trustee.

161/23 ENVIRONMENTAL MATTERS

Watering of the new planted areas was ongoing as required, Cllr Gunn to arrange the planting of the tree at Blenheim Orchard. Suggestion to be submitted for other areas of the village where planting could be carried out. Action: All Councillors

162/23 DEFIBRILLATOR

Cllr Stewart to contact electrician who has been unavailable recently. **Action Cllr Stewart**

163/23 SPEEDWATCH/ROAD SAFETY

Cllr Porter to be asked to arrange a meeting with the Community Speedwatch Project Officer. **Action Clerk/Cllr Porter.**

164/23 NEXT COUNCIL MEETING

The next meeting of Council is scheduled for 7pm on Monday 9th October 2023 at the Community Centre, Shurdington.

There being no further business, the Chair closed the meeting at 20:10.

Signed:

Dated:

Action List

Agenda Item Action to be Undertaken by Responsible Person.

134/23	Update on drainage team	Cllr Porter
143/23	Provide proposal/quote	Cllr G Allen
144/23	Defibrillator at Community Centre	Cllr G Allen
152/23	Contact GAPTC (Parish Plan)	Clerk
152/23	Arrange meeting to review Cllrs areas	Cllr G Allen
153/23	Submit BBB application	Clerk
153/23	Contact contractor (weeds)	Cllr Sowerbutts
153/23	Report Highways matters to GCC	Clerk
153/23	Report vegetation issues to Clerk	All Councillors
153/23	Report obstructive parking to police	All Councillors
153/23	Request waste bins to TBC	Clerk
154/23	Share question with Cllrs	Clerk
155/23	Process payments	Clerk
155/23	Award Grant to Greenway Gifts	Clerk
155/23	Update Asset Register	Clerk
161/23	Arrange tree planting	Cllr Gunn
161/23	Submit ideas for planting	All Councillors
162/23	Arrange defibrillator installation	Cllr Stewart
163/23	Arrange Meeting (Speedwatch)	Clerk/Cllr Porter