

# Shurdington Parish Council

Minutes of the meeting held on Monday 12<sup>th</sup> June 2023 at 7pm in the Century Room at Community Centre, Shurdington.

## IN ATTENDANCE

- Cllr Derwen Hinds (Chair)
- Cllr Chloe Gunn (Vice Chair)
- Cllr Clare Stewart
- Cllr Jan Warne
- Borough Cllr George Porter
- Cllr Richard Allen
- Cllr Graham Allen.
- John Kay, Parish Clerk
- County Cllr Robert Vines

Cllrs Warne was welcomed to her first meeting as Parish Councillor.

## 094/23 APOLOGIES

Cllr Sowerbutts provided her apologies for the meeting (personal).

## 095/23 DECLARATIONS OF INTEREST

There were no declarations of interest.

## 096/22 REGARDING COUNCILLOR VACANCY

There were no expressions of interest to join the Council.

## 097/23 PUBLIC QUESTIONS

There were no members of the public in attendance but a written query had been submitted by Cllr Andrew Pugh of Hucclecote Parish Council relating to "Better Cycleways"

**IT WAS RESOLVED** to write to Hucclecote Parish Council to support the improvement to cycling on the A46 between Cross hands and Cheltenham and to enquire with Gloucestershire County Council on the S106 funds towards cycling improvements within the Shurdington area. The Chair volunteered to attend any future meetings. **Action: Clerk**

## 098/23 MINUTES

The Minutes of the Annual Meeting of Council held on the 15<sup>th</sup> May 2023 were confirmed as a true record and were signed by the Chair.

## 099/23 MATTERS ARISING

The Clerk summarised the update included on the agenda papers and confirmed he would again contact GRCC about a Parish Plan. **Action: Clerk**

County Councillor Robert Vines reported that the County Councillor boundaries were being reviewed to introduce two additional Council positions. The Shurdington parish is most likely to be affected by any changes. The Clerk confirmed that the Parish Council had not yet been contacted about any proposals. **Action: Clerk**

Tewkesbury Borough Councillor Porter reported the Head of Environment had met with the Chair but at the current time the position of Drainage Engineer was vacant. A number of management positions had changed or remained vacant currently. The Chair confirmed that at the meeting that a survey of the Ham Brook and possible clearing of the watercourse would be programmed when the current vacant Drainage Engineer was filled. This proposed work would alleviate flooding issues but not completely solve them.

Cllr Porter had held his first surgery earlier in the day and was open to suggestions about locations and times for future surgeries. Cllr Porter noted that the recent planning application in Chargrove Lane for agricultural access and hardstanding had not been approved or refused but the applicant had been provided the opportunity to revise the application.

Cllr Stewart reported that a black bin at the Church Lane/School Lane junction had been emptied by the Borough Council contractors but a request to remove it had not yet been completed.

Cllr Stewart reported that Church Lane footpaths were obstructed by overgrowth and she had started to issue the Community Transport offer letters.

**IT WAS AGREED** to send a letter of thanks to Catherine Milsom who started the Greenway Gifts Food and was Chair of the PTA at Shurdington School. **Action: Cllr Stewart/Clerk**

It was reported that a complaint had been received about a sycamore tree on the King George V playing field and untidy storage are behind the pavilion. The tree is healthy and there is no justification for its removal. The resident is entitled to clear any overhanging branches up to and including the boundary line. The area behind the pavilion is used to store goal posts. Both matters will be considered by the Sports Committee.

Cllr G Allen reported that additional "warm Monday" sessions were being held on two Mondays each month between 11am-4pm. Due to licensing issues the film being shown can not be advertised in advance.

Cllr Gunn noted that future editions of the newsletter could be brightened up with photographs etc and would check the Council website contact facility.

Cllr G Allen offered to revise the areas of responsibility and would welcome Councillor input to such a discussion/meeting. **Action: Cllr G Allen**

Cllr Hunt has contacted GCC Highways over the refusal of a grit bin at Greenway Close.

Cllrs Gunn and R Allen had carried out watering of the trees on the village green. Some of the Parish Councillors had met with potential developers of the Greenway Nurseries site for a pre-application meeting.

Cllr R Allen attended a briefing from Dr Shaw, (Staffordshire University) on Speedwatch which discussed the impact. The Road Safety Partnership in Gloucestershire has been relaunched.

It was suggested working closer with neighbouring Parish Councils would be beneficial and had happened in the past.

It was noted that The Bell had a license to sell alcohol and play music to 01:30 (weekdays) and 02:30 (weekends).

### **101/23 HIGHWAY & FOOTPATH MATTERS**

It was suggested that Councillors collate locations of any overhanging hedges etc and they are passed to GCC Highways for consideration. The Clerk advised that there would need to be a physical obstruction for GCC Highways to progress locations raised. **Action: All Cllrs**

It was noted that the manhole on the A46 at Farm Lane had been repaired three times in 2023.

The Clerk was requested to contact PROW and ask for an update on the dangerous tree on Betty Roberts Lane, any planned treatment of Giant Hogweed on ASH 4 and ASH5, to highlight the restricted width on Betty Roberts Lane and the alleyways at rear of Yarnolds/Bishops Road due to overgrowth. **Action: Clerk**

### **102/23 FINANCIAL MATTERS**

i) The bank reconciliation up to 6<sup>th</sup> June 2023 was noted.

ii) The Council **APPROVED** the following payments:

HMRC (PAYE)	£ 162.97
John Kay (salary/expenses)	£ 756.27
Smart Alex Windows	£ 25.00
Countywide Grounds Maint	£ 114.00
Shurdington Community Centre	£ 45.00
Allotment Tenant (Deposit return)	£ 60.00

iii) To consider the plaque for the King's Coronation Tree.

**IT WAS RESOLVED** to accept the quotation of £240 from Falon Nameplates.  
**Action: Clerk**

### **103/23 PLANNING MATTERS: APPLICATIONS**

There were no further planning applications to consider.

### **104/23 PLANNING MATTERS: DECISIONS**

The Council noted the decisions made by Tewkesbury Borough Council since the last meeting.

### **105/23 ENFORCEMENT INVESTIGATION**

There was no further update on enforcement issues.

### **106/23 ALLOTMENTS**

Cllr Hunt reported that the tenant of Plot No. 20a had passed away. All rent had been received with exception of Plot 20, a notice is to be displayed on site as the contact details we have are no longer relevant. There are no longer any residents within the parish on the waiting list. The allotment competition judging will be held on 26<sup>th</sup> June. The tractor tyres had not yet been removed but the allotment committee were monitoring the situation. It was note that a sofa had appeared on one plot.

### **107/23 KING GEORGE V PLAYING FIELD**

To receive an update

It was noted that the committee meeting was being held on the 13<sup>th</sup> June. There had been some queries raised due to the removal of the climbing frame and swings.

### **109/23 ENVIRONMENTAL MATTERS**

Cllr Gunn reported that progress was slow and would consider alternative contractors for the next phase of the village planting.

Cllr G Allen had provided information on energy performance reports for various homes in the parish and was continuing to apply for funding for an electric vehicle charging point at the Community Centre.

### **110/23 DEFIBRILLATOR**

The installation of the defibrillator at the Church was scheduled for Friday 16<sup>th</sup> June and permission had been obtained to install the second defibrillator on the Cheese Rollers public house by the brewery owner.

## 111/23      **NEXT COUNCIL MEETING**

The next meeting of Council is scheduled for 7pm on Monday 10<sup>th</sup> July 2023 at the Community Centre, Shurdington.

There being no further business, the Chair closed the meeting at 20:30.

**Signed:**

**Dated:**

### **Action List**

#### Agenda

Item Action to be Undertaken Responsible Person.

<del>080/23</del>	<del>Contact Drainage Engineer</del>	<del>District Cllr Porter</del>
<del>080/23</del>	<del>Contact Badgeworth PC &amp; GRCC</del>	<del>Clerk</del>
<del>080/23</del>	<del>Arrange Planning discussion</del>	<del>Cllr R Allen</del>
<del>081/23</del>	<del>Include historic section in next newsletter</del>	<del>Clerk</del>
<del>081/23</del>	<del>Write to brewery (Cheese Rollers)</del>	<del>Clerk</del>
<del>081/23</del>	<del>Contact Electrician (Church Hall)</del>	<del>Clerk</del>
081/23	Arrange a plaque for tree	Cllr Hinds/Clerk
<del>085/23</del>	<del>Submit info for Burley Fields</del>	<del>Cllr Gunn</del>
097/23	Write to HPC-& GCC (cycling)	Clerk
099/23	Contact GRCC	Clerk
100/23	Contact Cllr Hawthorn (Boundary)	Clerk
100/23	Write thank you letter	Cllr Stewart/Clerk
100/23	Arrange meeting to review Cllrs areas	Cllr G Allen
101/23	Collate overhanging hedge locations	All Cllrs
101/23	Contact PROW (Various matters)	Clerk
102/23	Confirm plaque acceptance	Clerk