

Shurdington Parish Council

Minutes of the meeting held on Monday 13th September 2021 at 7pm in the Sobey Suite, Shurdington Community Centre.

IN ATTENDANCE

- Cllr George Porter (Chair)
- Cllr Clare Stewart (V-Chair)
- Cllr Derwen Hinds
- Cllr Graham Allen
- Cllr Phil Hunt
- Cllr Richard Allen
- John Kay, Shurdington Parish Clerk
- One member of the public
- Cllr Robert Vines (GCC) from item 151/21

146/21 APOLOGIES

Cllrs Phil Surman, Sandra Sowerbutts and Chloe Gunn (all personal) provided their apologies.

147/21 DECLARATIONS OF INTEREST

Cllr Porter declared a non-pecuniary interests in the grant application from the Shurdington C of E Primary School PTFA as a governor of the school (Minute 153/21)

148/21 PUBLIC QUESTIONS

There were no matters raised by the public.

149/21 MINUTES

The Minutes of the Meeting of Council held on the 9th August 2021 were confirmed as a true record and were signed by the Chair with one amendment. Item 139/21 Blenheim Orchard was changed to School Lane.

150/21 MATTERS ARISING

The Clerk provided an update on the matters arising including a disappointing summary of responses from the Local Highway Manager on a range of highway matters raised at last month's Council meeting and his refusal to attend a Council meeting.

IT WAS AGREED to accept the offer of a site meeting from the Local Highway Manager to highlight the safety concerns of the Parish Council with Cllr Hinds and Porter in attendance. Cllr Vines to be invited to attend.

151/21 REPORTS FROM PARISH, BOROUGH AND COUNTY CLLRS

There were no County or District reports in the absence of Cllrs Vines & Surman at this part of the meeting.

It was reported that many areas at the flats (John Lambe House & Welsh House) were very dirty with litter, cigarette butts and bird droppings and broken branches from nearby trees. **IT WAS AGREED** to highlight to Bromford and request they clear these areas to improve the appearance.

It was reported that cannabis smoking was regularly happening at the playing field and the church areas. **IT WAS AGREED** to highlight this issue to the local PCSO.

IT WAS AGREED that in the near future the Parish Council would host a public meeting to liaise with the public over further planting of trees and other environmental measures within the village. It was noted that some of the trees planted by Cllr Porter on the village green had not survived. This matter to be added to the October Council agenda.

IT WAS AGREED to contact the PCSO to establish some Speedwatch sessions, it was noted that there had been a few members of the public express an interest in this initiative and Cllr Richard Allen would lead on this matter.

Cllr Hunt informed the Council that he was now trained to use the brush-cutter.

Cllr G Allen commented on the excavation at the Farm Lane junction with the A46 Shurdington Road and commented that this was the second time in recent history that there had been problems with this culvert. **IT WAS AGREED** to request an update from GCC Highways on this matter.

There were two dead ash trees on the lane leading to the allotment, the Clerk was requested to notify Gloucestershire County Council as they are the landowner.

The Clerk to Leckhampton with Warden Hill had forwarded a request from a resident about a Community Shop in the new Redrow estate to Cllr Porter. The Parish Council were unaware of any plans.

It was noted that the Shurdington Friendship Club had closed.

Cllr Vines joined the meeting and provided a brief update on the support to Afghan refugees by Gloucestershire County Council who are committed to housing 35 families and a very successful collection of toiletries and other living essentials at a recent Council meeting.

152/21 TREE MATTERS

Cllr Hunt has created an electronic map of trees located by GPS in the village and will consider adding other areas. The Clerk agreed to enquire about the long term maintenance responsibilities of trees on the new Redrow estate.

IT WAS AGREED to order two oak tree saplings from the Honourable Company of Gloucestershire and to consider locations at future public meeting.

153/21 FINANCIAL MATTERS: PAYMENTS REQUIRING AUTHORISATION

The Council **APPROVED** the following payments:

HMRC (PAYE)	£ 145.80
John Kay (salary)	£ 583.24
John Kay (expenses)	£ 105.88
NALC (LCAS)	£ 60.00
Smart Alex Window Cleaning	£ 20.00
Countrywide Grounds Maint.	£ 99.00
Cllr Phil Hunt (expenses)	£ 679.80

The bank reconciliation up to 7th September 2021 was noted.

IT WAS RESOLVED to approve the request from the Clerk to obtain a Chargecard from Lloyds Bank.

Grant Application from Shurdington C of E Primary School PTFA

The Councillors considered the grant request relating to the transformation of the spiritual garden to the reflective, beautiful area.

IT WAS AGREED to defer a decision on the application until the October meeting of Council. The Clerk was requested to contact the applicant and enquire about accessibility of the garden to the whole community.

154/21 PLANNING MATTERS: APPLICATIONS

21/00984/TPO - Cotswold Van Centre Main Road Shurdington. Shurdington Parish Council has supported this application.

Councillors were requested to submit their comments to the Clerk on the following applications:

21/01047/FUL - Erection of a single storey garden room outbuilding: 3 Gwinnett Court, Shurdington.

21/01007/FUL - Retrospective application for change of use of office and gym for use as a holiday let: Shrublands, Leckhampton Hill.

21/01065/FUL - Erection of a two storey side and rear extension: 4 Farm Lane, Shurdington.

155/21 PLANNING MATTERS: DECISIONS

The Council noted the decisions made by Tewkesbury Borough Council since the last meeting.

156/21 ENFORCEMENT INVESTIGATION

There were no updates available.

157/21 OTHER PLANNING MATTERS

The councillors discussed the recent online meeting with the developer who is proposing a residential development at the land at Badgeworth Lane, Shurdington. While no formal response would be made by Council until a planning application was made, the Councillors considered it appropriate to establish a working relationship with the potential developer and to consider the Council's position on the proposed development including any potential benefit to the village. It was noted that this piece of land may not be included in the local plan and it would be unlikely that development would be supported by Shurdington Parish Council if this is confirmed.

IT WAS AGREED that Cllr Porter would contact Badgeworth Parish Council and Shurdington C of E School to obtain their thoughts on this land being developed.

158/21 ALLOTMENTS

Cllr Hunt provided an update on allotment matters including his regular monitoring of bonfires and other late night activity. It was noted that some recently reported bonfires were not actually located on the allotment site, although it was noted that Plot 14B had regular bonfires and it was not clear what materials were being disposed of. This was being investigated.

The Councillors were asked to consider a request to erect a structure on Plot No. 16 by the current tenant. **IT WAS RESOLVED** that the structure was out of keeping with an allotment site and the Councillors confirmed the recommendation of the Allotment Committee that it should be removed from the plot.

Cllr Hunt thanked allotment tenant, Mark Powell for helping remove materials from the site following the recent skip hire but had been unable to contact the owner of Plots 17 & 17a regarding their condition. A tenant had been requested to switch off their solar lights when they were not at the plot.

159/21 STANDING ORDERS & POLICIES

IT WAS RESOLVED to adopt the following policy updates:

- a) Standing Orders
- b) Publication Scheme
- c) Code of Conduct
- d) Complaints Procedure
- e) Risk Management Policy
- f) Training & Development Policy (Revision – remove the term “avoid” from the policy)
- g) Disciplinary/Grievance Policies
- h) Action Plan 2021/22

160/21 NOTICEBOARD

Cllr Stewart to confirm the colours for the board to the Clerk.

161/21 NEXT COUNCIL MEETING

The next meeting of Council was scheduled for 7pm on Monday 11th October 2021 and would be held in the Sobey Suite, Shurdington Community Centre.

There being no further business, the Chair closed the meeting at 20:15pm.

Signed:

Dated: