



**Shurdington Parish Council**  
Acting Clerk to the Council – Mr John Kay  
c/o 6 Bailey Way, Dursley, GL11 4FF  
Tel: 07841 204404  
Email: shurdingtonpc@gmail.com

27<sup>th</sup> April 2021

NOTICE IS HEREBY GIVEN that the **Annual Meeting of the Parish Council** will be held remotely on Tuesday 4<sup>th</sup> May 2021 at 7.30 p.m.

The meeting will be available to “attend” online via the Zoom meeting platform [www.zoom.us/join](https://www.zoom.us/join). The Zoom Meeting ID: **838 1295 3529** and Password: **270600** will be required to access the meeting. The following matters will be discussed:

John Kay  
Acting Parish Clerk

#### **AGENDA**

- 1 TO ELECT THE CHAIR AND TO RECEIVE THE CHAIR'S DECLARATION OF ACCEPTANCE OF OFFICE**
- 2. TO ELECT A VICE CHAIR.**
- 3. APOLOGIES**
- 2 DECLARATIONS OF INTEREST**
- 3 PUBLIC QUESTIONS**

Members of the public are invited to comment on items on the agenda. Written comments may be submitted to the Clerk in advance of the meeting and verbal comments will be invited from those in attendance.

- i) To consider the request for a larger bin at Chargrove Lane.

#### **4 MINUTES**

To confirm and sign the minutes of the meetings held on 8<sup>th</sup> April 2021

#### **5 MATTERS ARISING FROM THE MINUTES**

#### **6 REPORTS FROM PARISH, BOROUGH AND COUNTY COUNCILLORS**

#### **7 WEBSITE: PHASE 2 DEVELOPMENT**

To receive an update on progress.

#### **8 TREE MATTERS**

To receive an update on the Tree Protection Order application.

To receive an update from Cllr Hunt



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## **9 FINANCIAL MATTERS**

- 9.1 Payments Requiring Authorisation
- 9.2 Payments Made
- 9.3 Bank Reconciliation
- 9.4 To receive an update on the Covid Fund and Youth Fund projects.
- 9.5 To consider the insurance renewal quote for 2021/22.
- 9.6 To receive an update on the end of year 2020/21 accounts.

## **10 PLANNING MATTERS**

- 10.1 Applications:
  - 21/00422/FUL - 7 Bishop Road, Shurdington: Conversion of attached garage into bedroom and rear single storey extension.
  - 21/00419/LBC - Brickhouse Farm, Chargrove Lane, Up Hatherley: Demolition of existing dilapidated structure.
  - 20/01201/FUL - Tout Seul Leckhampton Lane Shurdington: Erection of a single storey rear extension and first floor roof extension (Revision)
- 10.2 Decisions (Permitted):
  - 21/00151/FUL | Erection of a single storey side extension | 10 Lambert Drive Shurdington Cheltenham Gloucestershire GL51 4SP.
- 10.3 Enforcement Investigations:
  - No update available at the time of the agenda being issued.

## **11 ALLOTMENT MATTERS**

To receive an update on allotments.

## **12 APPOINTMENT OF CLERK**

To confirm the appointment of Mr John Kay at Parish Clerk.

## **13. CHURCHYARD EXTENSION**

## **14. DATE AND TIME OF NEXT MEETING**

To consider the Clerk's request to commence council meetings at 7pm.

**14<sup>th</sup> June 2021 at TBC** [details of how the meeting will be facilitated will be made available prior to the meeting].